

MEMO

TO: REU Mentors
FROM: Joe G.
DATE: August 6, 2003
SUBJECT: REU Survey

I need your help to compile data for the annual report for the program. The annual report must be submitted before next year's funds will be released to us.

If you could do three things, it would help me a great deal...

1. Complete the attached evaluation of our just-completed REU program.
2. Let me know the citation for any paper on which your REU student is listed either as a co-author or in the acknowledgment.
3. Let me know the citation of any meeting presentation (oral or poster) either given by your REU student or on which the student is listed as a co-author. {For your own records, each of our students both presented a poster at the Duquesne Symposium and a talk out our own Departmental symposium.

Thank you very much for your support of our REU program!

**PLEASE RETURN THE COMPLETED SURVEY TO DEB HUNT NO LATER THAN
AUGUST 31, 2002.**

Attachment



MENTOR SURVEY

Please mark the column that most accurately reflects your view about Pitt's NSF REU program.

Chemistry, Summer 2003	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
1. I enjoy mentoring the undergraduate students in the REU program.					
2. I would like to mentor a REU student again next summer.					
3. I would like to be more involved with the REU student activities.					
4. I would like to be able to influence the REU schedule.					
5. It is a lot of work to mentor a summer REU student.					
6. I think that the selection process works well.					
7. My REU student worked closely with another undergraduate in my group.					
8. My REU student worked closely with a graduate student in my group.					
9. My REU student worked closely with a postdoc in my group.					
10. My REU student worked closely with me.					
11. There were conflicts between my group's activities and the REU program.					
12. My REU student actively participated in my group meetings.					
13. My REU student attended all my group activities that did not conflict with REU activities.					
14. My REU student had sufficient background and came to Pitt well prepared for the project I planned.					

Question	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
15. I had a sufficient amount of contact with my REU student.					
16. My REU student's performance exceeded my expectations.					
17. Overall, I am satisfied with the REU program.					

Here are my suggestions to improve the program.

Please add any additional comments.